New Board Member Orientation

What Every New Board Member Needs to Know



What Every New Board Member Needs to Know

About the District –

Ne	Need to Know:						
1.	Name of school district: <u>St. Helena Unified School District</u>						
2.							
3.	Main district phone num	ıber: <u>(707) 96</u>	57-2708				
4.	Superintendent:	Phone:		Cell Phone:	Email:		
	Dr. Marylou Wilson	707-967-27	01	707-339-1870	mwilson@sthelenaunified.org		
5.	Superintendent's Assista	nt: Phone:		FAX:	Email:		
	Erica Madrigal	707-967-27	01	707-963-1335	emadrigal@sthelenaunified.org		
6.	Other board members:	Phone:		Email:			
	Maria Haug	707-812-41	.15	mhaug@sthelena	unified.org		
	Lisa Pelosi	415-602-91	5-602-9176 Ipelosi@sthelenaunified.org 7-363-6525 jolguin@sthelenaunified.org		unified.org		
	Julio Olguin	707-363-65			unified.org		
	Jeannie Kerr	707-363-06	40	jkerr@sthelenaur	nified.org		
	Forrest Minter	707-880-82	.53	fminter@sthelen	aunified.org		
- 7.	Communities served by t	the district:	TK-12: S	St. Helena. Rutherf	ord. Oakville. Deer Park		
	 Communities served by the district: <u>TK-12: St. Helena, Rutherford, Oakville, Deer Park</u> 9-12: St. Helena, Rutherford, Oakville, Deer Park, Pope Valley, Angwin 						
8.	Number of employees in district: 98 Certificated 64 Classified 2 Confidential 14 Management						
9.	What unions are in place	re in place? <u>St. H</u>		ena Teachers Associ	ation President Brandon Farrell		
<u>Classified School Employees Association</u> President Chris			S Association President Christina Avina				
					President		
					President		

Need to Know:

10.	D. Grade levels served by the district: TK-12							
11.	1. Number of students enrolled: Total: 1178 (12/1/2020)							
	Primary 231 Eler	mentary school 233 Middle s	chool 237					
	High school 477 Con	ntinuation schoolAdu	ılt Ed					
_ 12.	2. Student Population:							
	Percentage of English language learne	ers: <u>21%</u>						
	Primary languages spoken at home of	ther than English: Spanish						
	Percentage of students receiving free	or reduced lunch: <u>36%</u>						
<u> </u>	3. Number of square miles the district covers:							
_ 14.	 Home to school transportation: District operated? <u>Yes - four routes in 2020-21 Contracted to? We just bought buses.</u> Using "Michael's Transportation" for drivers. 							
15.	5. Number of schools: Total: 4							
	Primary school 1 Elementary schools 1 Middle schools 1							
	High schools 1 Continuation schools 0 Charter schools 0 Adult Ed. 0							
16. District Office Departments: Title & Name of Department Head: Phone Num								
	Superintendent's Office	Superintendent, Dr. Marylou Wilson	707-967-2701					
	Curriculum and Instruction/Human Resources/Special Education	Chief Academic/Human Resources Officer, Christopher James Heller	707-967-5010					
	Business Department	Chief Business Official, Andi Stubbs	707-967-2704					
Facilities Department Director of Facilities and Aquatics, Joe 707-967 Perez								
			707-967-2722					
	Curriculum, Instruction and Testing	uction and Testing Director of Curriculum and Instruction 707-967-2832						

Need to Know:

17. Standing Advisory Committees,

Panels or Commissions:	Staff Member Responsible:	Board Representation:	
Board Policy	Marylou Wilson, Chair	Julio Olguin & Lisa Pelosi	
Business Operations	Andi Stubbs, Chair	Maria Haug & Jeannie Kerr	
County Representative	Marylou Wilson, Chair	Jeannie Kerr	
Curriculum, Technology & Innovation	Marylou Wilson, Chair	Jeannie Kerr & Forrest Minter	
Equity, Climate and Culture	Chris Heller, Chair	Forrest Minter & Julio Olguin	
LCAP Steering Committee	Marylou Wilson, Chair	Jeannie Kerr & Lisa Pelosi	
Monrovia Group	Marylou Wilson, Chair	Maria Haug & Julio Olguin	
School Calendar	Chris Heller, Chair	Maria Haug & Lisa Pelosi	
Student Discipline	Marylou Wilson, Chair	Maria Haug	
Wellness Subcommittee	Andi Stubbs, Chair	Lisa Pelosi & Forrest Minter	
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18. District Documents:

Setting Direction Documents: https://www.sthelenaunified.org/domain/38

(Might include some or all of the following: Core Values and Beliefs / Vision Statement / Mission Statement / Motto / Logo/ Strategic Goals / Annual Goals/ District Objectives)

Budget: https://www.sthelenaunified.org/domain/63

General Fund Budget = \$35,000,000

Policy Book https://www.sthelenaunified.org/domain/40

District Administrative Calendar https://www.sthelenaunified.org/domain/44

Collective Bargaining Agreements https://www.sthelenaunified.org/domain/66

Facilities Plan https://www.sthelenaunified.org/domain/64

Need to Know:

19. District Schools:

Name of School:	Grade Levels:	Principal:	Phone Number:
St. Helena Primary School	TK-2	Tamara Sanguinetti	707-967-2772
St. Helena Elementary School	3-5	Tanya Pearson	707-967-2712
Robert Louis Stevenson Middle School	6-8	Karin Cox	707-967-2725
St. Helena High School	9-12	Ben Scinto, Principal Greg Fetters, Vice Principal	707-967-2740

What Every New Board Member Needs to Know

- About Governance Team Operations -

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1. Board meeting dates and times: <u>Every third Thursday (no meeting in July)</u> 5:00 - Closed Session & 6:00 - Open Session

2.	Board Officers:	Role:
	President:	Maria Haug
	Vice President:	Lisa Pelosi
	Clerk:	Julio Olguin
	Secretary:	Dr. Marylou Wilson
	Other:	

3. Order of items on the board meeting agenda:

1. Call to Order	6. Open Session Comments	11. Human Resources	
2. Approval of the Agenda	7. Student Board Presentation	12. Student Learning	
3. Closed Session Comments	8. Communications	13. Business Operations	
4. Closed Session	9. Consent Agenda	14. Future Agenda Items	
5. Reconvene & Flag Salute	10. Board-Related Items	15. Adjournment	